



EASTERN AREA COORDINATING GROUP

Date: September 15, 2015
To: NWCG Participating Agencies
From: Eastern Area Coordinating Group
Subject: Recruitment for Eastern Area Interagency Type II Incident Management Team

The Eastern Area Coordinating Group (EACG) is soliciting applications for the Eastern Area Type-2 Incident Management Team. Team members will be expected to be available for IMT assignments beginning March 1 through November 30. This time period coincides with the historical Eastern Area fire seasons and western fire season.

The EACG is committed to a successful Eastern Area IMT, will work diligently to promote the team, and will continue to aggressively pursue team assignments, coordinate training and support logistical needs. The EA has developed a partnership with the Minnesota Incident Command System (MNICS) to help cover periods of our team's availability as well as formalizing an agreement to share assignments with the Northern Rockies.

All prospective current and new team members, including casuals, trainees, mentees, and Command and General Staff, must apply to be considered for selection. The electronic application system requires that all team members submit an application, regardless of the status of their three-year commitment to the Command & General Staff. Please reference the Eastern Area Interagency Mobilization Guide, Chapter 20, pages 20-14 through 20-22 for information about the team. All previous application submissions should be updated with a new application. A copy of this memo and attached application materials will be posted on the Eastern Area Coordination Center (EACC) Web Page Bulletin Board at <http://gacc.nifc.gov/eacc/index.htm>.

It should be noted that the EA IMT will be available for all-hazard assignments throughout the Geographic Area (GA). Factors that may constrain availability for all-hazard incidents need to be considered by applicants for this team. All hazard availability will not necessarily be the sole reason for disqualifying applicants.

All qualified and eligible applicants will be considered. EACG member agency personnel will receive priority for team positions. Out of Geographic Area team members will be considered if no qualified EA agency candidates are available. Out of Geographic Area applicants must have the approval from the coordinating group in which they reside, as indicated by the out of Geographic Area approval signature line on the application.

All team members will be invited to attend pre-season team training in February (date and location to be announced). Costs incurred for pre-season trainings or meetings will be the

responsibility of the individuals' home agency. Team members and trainees need to be self-sufficient with full support of their home agency.

No primary member shall be a rostered member of another team.

Primary Team members will not accept Priority Trainee assignments until an alternate is identified for their primary IMT position.

Trainee and Alternate applicants are encouraged: Applicants may apply as a "trainee" in any open position for which they have been issued a Position Task Book. Trainees will be selected based on EA position needs and interagency priorities. Designated trainees are strongly encouraged to participate in the EA Priority Trainee program.

Alternate team members are encouraged and welcome to apply.

Application process: Applications submitted from September 20 through October 30 will be considered. Applications will be accepted online through the Incident Command Application system (ICAP). Access to ICAP is on the USFS Fire and Aviation Management Portal (F.A.M. Portal) at <https://fireportal.usda.gov>. If you already have an application in ICAP, you will need to reapply to be considered.

E-Authentication is required to access the ICAP system, regardless of host agency or employment status (regular employee or AD). Use your existing E-Authentication (USFS employee or last year's application) to log in. If you do not have E-Authentication access, please register for a Level 1 account at <https://identitymanager.eems.usda.gov/registration/index.aspx>. This is usually a quick process but should be completed at least two business days prior to completing your application in ICAP.

The ICAP Application Form consists of two steps. "Step 1: Applicant" lists applicant information (name, address, phone, email, supervisor and other appropriate contact information). "Step 2: Positions" is where you choose the team and positions you want to apply for. Please apply to the Eastern Area T2 in the "Eastern" area.

Fill out the application and be as complete as possible while describing your experience and optional unique qualifications. Electronic copies of your current year IQS / IQCS Master Record must be attached by October 25 for your application to be complete and to be considered for the team.

Contact an Eastern Area Operations Working Team Representatives (OWT) if you have questions about nomination procedures and processes (OWT member list attached).

Sincerely,



Glen Stratton

Chair, Eastern Area Coordinating Group

Attachment: Eastern Area Operations Working Team Roster

**EASTERN AREA COORDINATING GROUP (EACG)
OPERATIONS WORKING TEAM
2015**

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